

# St Paul's Christmas Tree Festival

**Friday 16<sup>th</sup> December,  
Saturday 17<sup>th</sup> December and  
Sunday 18<sup>th</sup> December**



St Paul's Christmas Tree festival is an opportunity for local organisations, retailers and groups to come together in the spirit of the season. It's a great opportunity to show your organisation in an imaginative and festive way and to be part of a unique mixture of heritage, community expression and fun.

During the festival, the public will be invited to wander along the decorated trees, enjoying live music and refreshments. The building will be kept open through the day to provide a warm welcoming space and there is no limit to how long people stay.

We ask participating organisations to make a minimum donation to cover the cost of the 5ft cut tree (£20 for non-profit groups, £30 for businesses) and to provide their own lights (battery only) and decorations. (We can decorate your tree on request if you supply the decorations).

We will purchase the trees and each tree has their own log base. You can take your tree away after the festival or donate it to someone who might not have a tree this year. The style and theme is entirely your choice to reflect your organisation. (We simply ask that it is tasteful and not likely to cause offence). There will be space around the tree for information about your organisation, which we ask is no larger than A3, and we will provide a sponsor name card at eye level. The trees are limited in number and we will allocate them on a first come first served basis.

**You can decorate your tree on Thursday 15<sup>th</sup> December between 9.30am-1pm and 4pm-8pm or Friday 16<sup>th</sup> December between 8am-11am. The festival starts at 12noon on Friday 16<sup>th</sup> December. Decorations must be removed after the Carols in the Trees Sunday Service 7.30pm-9pm or Monday morning by 10am. Any decorations not removed will be bagged for collection later.**

If you know any local musicians/singers who might like a slot for festive music-making, please get in touch with Becky on 07584604627.

Church Office Contact: 01619620082

## FAQ

Q: I'd like to decorate a tree. How do I join in?

A: Complete the form and submit with the appropriate fee.

Q: Is there a charge for taking part?

A: Yes, companies are asked to pay £30 and non-profit organisations / individuals £20 to help cover the cost of the trees.

Q: So, you provide the trees?

A: Yes, all trees will be supplied by us. They will be about 5-6ft tall and on a base.

Q: Do you provide the tree lights?

A: No and we don't have enough electrical sockets to provide power. Please use battery powered lights.

Q: Will the name of my organisation be displayed?

A: Yes. All trees will have a standard size label at eye level. In addition, you will be able to provide further advertising or information material to be placed at the foot of the tree but limited to a single A3 size space.

Q: How will the trees be allocated?

A: On a "first come, first served" basis on the days set aside for decorating the trees.

Q: Can I bring someone in a wheelchair?

A: Certainly. The festival is accessible without using steps.

Q: Do you have toilet facilities?

A: Yes, toilets and baby changing facilities are available in the church.

Q: If I don't have a tree this year, will I remain on your mailing list?

A: In accordance with GDPR regulations, we are asking permission to retain contact details of all those who have had a tree at a Festival, unless requested to remove them.